

भारत सरकार GOVERNMENT OF INDIA  
रेल मंत्रालय MINISTRY OF RAILWAYS  
(रेलवे बोर्ड) (RAILWAY BOARD)

सं.2010/Tele/11(2)/2

नई दिल्ली, दिनांक: 03/04/2014

**CIRCULAR**

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**Precautions to be taken while using of Mobile Phone during International Travel**

The Ministry of Finance, Department of Expenditure guidelines on use of Cellular Phones during official foreign visits is as follow.

- (A) It has been decided with that visiting delegations of the level of DS/Director and above shall be provided with SIM cards by the concerned Mission/Embassy.
- (B) As far as usage is concerned, there will be a monetary ceiling of ₹ 1,000/- per day of duty for Secretary and above levels and ₹ 500/- per day of duty for other officers.

*(Adopted by Ministry of Railways, issued vide RB Tele 2/2011:-*

For getting SIM from the concerned Mission/Embassy, please advise Telecom Directorate, atleast 15 days in advance. In case, Officer wants to use his official CUG phone, the above limits will prevail and any excess charges beyond the prescribed limit will be deducted from the officer's salary.

General instructions given below may be followed to avoid excess billing during abroad visits, if the official CUG is proposed to be used:-

1. All voice calls (incoming and outgoing both), text messages and data usage incurred while travelling outside India will be charged. Tariffs of the foreign country can be checked from website:- <http://www.airtel.in/mobile/postpaid/roaming/international>, before visit abroad.
2. Charges for Voice call, text messages and data usage are on much higher side. Data roaming charges are considerably more expensive than voice/text services.
3. It is advisable to completely turn off the cellular data service (including 2G/3G/4G) during visit abroad. Users of smart phone to be extra cautions to avoid data download/apps updating in the background.
4. Turning off data roaming or cellular data service still allows use of mobile Phone in Wi-Fi hotspots. In a hotspot one can check e-mail.
5. Please use caution, while using Open Wi-Fi hotspot. Be wary of any wireless network that asks you to install or update software.
6. Please check the AirTel website for the available postpaid voice & data Airtel International Roaming packs.

*ed/y*  
*03/04/2014*  
(हरीश पवारिया)  
निदेशक/दूरसंचार

Copy to:-

1. Jt. Secy. for necessary action please.
2. Protocol Cell: for giving copy to all officers going on International Travel.